

**2024 - 2025 CALENDAR FOR AFT PROFESSIONAL**

**Friday, January 31, 20**

Supervisors shall forward the Administrative Officer next in line, including a copy of the prepared APAS forms for the new employees for the period July 1, 2024 - June 30, 2025 (September 1, 2024 - June 30, 2025 for ten (10) month employees).

**Friday, February 14, 2**

Administrative Officers shall submit recommendations in writing on the APAS forms for the current appraisal